



Australian Sex Workers Association

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DARLINGHURST
NSW 1300
Street - Level 2,
349 Crown Street,
Surry Hills

Email – info@scarletalliance.org.au
Web – www.scarletalliance.org.au

POSITION VACANT - Project Coordinator (4 days per week)

POSITION OBJECTIVES

To coordinate the development and delivery of a Scarlet Alliance Chlamydia education training package in consultation with peer educators, sex workers and Scarlet Alliance. The project will work with three discreet sex worker groups in three different locations. The Project Coordinator will work with staff based on location in Tasmania, Adelaide and Darwin and the sex worker focus group in each locale. The training package will implement competency based training methods.

REPORTING STRUCTURE

The Project Coordinator reports directly to the Scarlet Alliance Manager.

PRIMARY RESPONSIBILITIES

All duties conducted are to be guided by the Scarlet Alliance Strategic Plan and the Scarlet Alliance objectives.

Develop a Chlamydia education training package for delivery on outreach by working closely with peer educators from specific sex worker communities.

Coordinate and supervise peer educators.

Design, develop and deliver skills based training with peer educators.

Evaluate project activities.

Collect and collate data and write reports.

Facilitate and maintain a network for project peer educators.

Ensure work practices comply with the requirements of the relevant legislation and OH&S policies and procedures.

Provide reports as required.

Other duties as directed.

POSITION LOCATION - Surry Hills, Sydney.

Some evening and weekend work and some interstate travel will be required.

SALARY & CONDITIONS OF APPOINTMENT

The position is offered as a two year contract, further contracts are subject to funding. The position is .8 EFT (30 hours per week) and may include evenings and weekend work. The position is paid at a Grade 5 \$46,949 per annum, pro-rata, in accordance with the NSW SACS Award.

TO APPLY:

Your application must include:

- At least one page addressing the selection criteria (see below). Under each criteria write your relevant knowledge, skills, abilities, training and experience that clearly demonstrates the extent to which you satisfy the criteria. You can give specific examples where you have used your skills and abilities, which relate to the specific criteria. Where the criteria asks for 'demonstrated' knowledge you must show and explain in your comments that you have this knowledge (as briefly as possible). If you fail to clearly illustrate that you have this knowledge it will be assumed that you do not meet the criteria.
- A curriculum vitae (CV) that provides your personal details, qualifications and work history (sex work history is acknowledged as valuable).
- The name, email, and the telephone contact details of **two** professional referees who can be contacted for a confidential verbal reference.

Applications should be forwarded to:

Via email - janelle.fawkes@scarletalliance.org.au or via post - Confidential, The Manager, P. O. Box 261, Darlinghurst NSW 1300.

Applications Close: Applications must be received by start of business on **17th July, 06.**

KEY SELECTION CRITERIA (Qualifications, Experience, Skills and Abilities):

Essential

- Sex work experience.
- Demonstrated understanding of issues affecting sex worker communities and knowledge of the sex worker rights movement in Australia.
- Demonstrated co-ordination and planning skills in a task oriented role requiring deliverables to deadlines.
- Demonstrated strong interpersonal and communication skills (including written and oral communication).
- Very strong organisation and time management skills.
- Experience delivering workshops or training to individuals or small groups.
- Ability to work with initiative and as part of a team whilst at a geographical distance to other team members.
- Involvement in training or resource development processes.

Desirable

- Experience or knowledge of a competency based training and/or assessment model.
- Understanding of the community-based HIV/AIDS sector and awareness of current issues in HIV/AIDS and Sexually Transmissible Infections as they relate to sex workers in Australia and Internationally.

For any position advertised by Scarlet Alliance, the selection panel will assess each applicant in terms of their ability to meet the requirements of the role and selection criteria. Information provided is only available to the panel.

Applicants are expected to explain in their written application how they meet each of the selection criteria. The onus is on the applicant to summarise the relevant information about yourself and to present it in a form which is easily accessible to the panel. The panel will not sift through your résumé and covering letter to find the relevant information about you.

The panel (made up of the Manager, one Executive member and on some occasions another sex worker representative) will rate your application against the selection criteria and against other applicants to decide who to shortlist for interview.

If you are not aware of how to complete an application addressing the selection criteria you can contact Janelle Fawkes on 02 9326 9455.

MISSION STATEMENT

Through its objectives, policies and programs, Scarlet Alliance works to achieve equality, social, legal, political, cultural and economic justice for past and present sex workers in order for sex workers to be self-determining agents, building their own alliances and choosing where and how they live and work.

3. OBJECTS

The objects for which Scarlet Alliance is established are:

- (a) To promote the civil and human rights of past and present sex workers and to work toward ending all forms of discrimination against them;
- (b) To lobby for legal and administrative frameworks which do not discriminate against sex workers;
- (c) To challenge any government at any time when and where it implements legislation, regulations, rules, policies or law enforcement practices which are discriminatory and/or repressive to the rights and autonomy of sex workers;
- (d) To actively promote the right of all sex workers to work in whatever area of their chosen occupation, including street, brothel, escort, private and opportunistic work.
- (e) To actively work towards guaranteeing the right of all sex workers to optimum occupational health and safety provisions. This will promote conditions where safe sex and general health knowledge can be converted to safe work practices. Furthermore, challenge any legislation, policy or process which does not so promote the rights of the worker;
- (f) To strive to eradicate sex worker stereotypes and stigmatisation in the popular consciousness and to communicate the diversity of ideas, opinions and aspirations of past and present sex workers;
- (g) To liaise with international sex worker rights groups in the development of regional and international networks, programs and objectives;
- (h) To support sex workers and sex worker organisations to become more politically active.
- (i) To enhance the capacity of sex workers to participate in advancing their rights and build networks & organisations.
- (j) To gather and disseminate sex industry related information to members.

These objects are undertaken in order to advance sex worker rights.