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SCARLET ALLIANCE - APPLICATION KIT

Coordinator - Tasmanian Sex Worker Project

TO APPLY:

1. Read the attached information outlining the position description, criteria, and terms and conditions for employment.

2. Complete your application by including:

- **Addressing the selection criteria** Next to each of the ten points write any relevant knowledge, skills, abilities, training and/or experience to show you meet that criterion. You can give specific examples where you have used your skills and abilities, which relate to the specific criterion. Where the criterion asks for 'demonstrated' knowledge you must show and explain that you have this knowledge (as briefly as possible). If you fail to clearly illustrate that you have this knowledge it will be assumed that you do not meet the criterion.

- **A copy of your curriculum vitae (CV)** that provides your personal details, qualifications and work history, including sex work. Scarlet Alliance endorses an affirmative action policy which promotes sex work experience as an essential selection criterion. Information provided by applicants will be kept in the strictest confidence and viewed only by the interview panel.

- **Two professional referees.** The name, email, and/or telephone contact details of two professional referees who can be contacted for a confidential verbal reference.

3. Email your application to:

Email - ceo@scarletalliance.org.au

Applications Close:

Applications addressing the selection criteria along with a current CV and at least two (2) referees must be received by **5pm Thursday 8th April, 2021.**

Note: if you are interested in the position but unsure whether you have the skills or

knowledge needed please call Lisa on 0451 835 897 to discuss or email tas@scarletalliance.org.au

POSITION TITLE – Tasmanian Project Coordinator, Tasmania

This position will work within the Scarlet Alliance Tasmanian Sex Worker Project

ORGANISATION DESCRIPTION

Scarlet Alliance, Australian Sex Workers Association Inc., is the national peak body representing sex workers and sex worker organisations, projects, groups and networks. Scarlet Alliance conducts projects in Australia and internationally. The organisation has a head office in Sydney as well as a project in Tasmania.

PROJECT OBJECTIVES AND DESCRIPTION

The Scarlet Alliance Tasmanian Sex Worker Project aims to engage sex workers in Tasmania and, through a health promotion framework, provide peer education, information, and support to both existing sex workers and new workers entering the industry. The project contributes to improving legal and social barriers and development of evidence based policy to improve rights for sex workers in Tasmania and increase social inclusion. The project will work with other relevant stakeholders in Tasmania to improve understanding of the issues impacting on sex workers and promote evidence based policy implementation.

ORGANISATIONAL RELATIONSHIPS

This position is also responsible to the Scarlet Alliance CEO.
This position is responsible for supervision, training and mentoring of staff in the Tasmanian Project for Scarlet Alliance.

RESPONSIBILITIES

All duties conducted are to be guided by the Scarlet Alliance objectives.

The Tasmanian Project Coordinator will:

- Coordinate the Scarlet Alliance's Tasmanian Project including proposal writing, project design, planning, implementation, monitoring and evaluation, reporting, finances and partnership agreements with existing and potential partners.
- Supervise, train, support and up-skill project staff/volunteers.
- Engage sex workers in the project and ensure sex worker community informs project activities.
- Collect, collate, analyse and maintain information and data on the Tasmanian sex worker community and develop position papers in relation to the needs of Tasmanian sex workers, including statistical documentation of the Tasmanian Scarlet Alliance Project.
- Maintain relations with relevant stakeholders (e.g. Community sector,

policing agencies) for policy, advocacy and referral purposes.

- Contribute to Tasmanian health networks/groups.
- Represent sex worker issues to the industrial relations, justice, health, trafficking and HIV sectors. Preparation and delivery of conference abstracts and briefing papers.
- Participate in media activity in conjunction with Scarlet Alliance media spokesperson.
- Ensure Scarlet Alliance work practices comply with the requirements of the relevant legislation and WHS policies and procedures.
- Conduct other duties as directed

KEY SELECTION CRITERIA (Qualifications, Experience, Skills and Abilities):

Essential

1. Sex work experience and demonstrated understanding of the principles of human rights and sex worker rights.
2. Knowledge of organisational structure, practices and activities within a peer based community organisation and principles of sex worker community development.
3. Skills in program management including staff supervision and mentoring; report writing; budgeting and financial management; proposal writing and program evaluation.
4. Effective oral and written communication skills; organisational, time management; and the ability to work with minimal supervision as part of a team.
5. Experience in planning and implementing training and community education.
6. Demonstrated cross-cultural skills and knowledge and demonstrated knowledge of culturally appropriate work practices.
7. A desire and willingness to work with sex workers, people who speak English as a second language, and People Living with HIV.

Desirable

1. Knowledge and experience of the scope of the Tasmanian sex industry and key stakeholders.
2. An understanding of sex industry policy in Tasmania and the ways these policies might impact on health promotion and education.

Sex work experience, past or present, is essential.

HOURS

Total hours to average 16 hours per week.

TRAINING

The successful applicant will participate in orientation to the organisation and the role, handover and training from current staff.

Training includes online study with the Scarlet Alliance outreach training resource.

POSITION LOCATION

The position will be based at the Scarlet Alliance Hobart office located within the TasCAHRD offices at 319 Liverpool Street Hobart. Some evening work and regional and interstate travel may also be required at times.

SALARY & CONDITIONS OF APPOINTMENT

This is a part time position.

The position is currently funded until 31/12/2022. Employment beyond this date is subject to funding and performance.

Staff are covered by the terms and conditions of the Social, Community, Home Care and Disability Services Industry (SCHADS) Award and the National Employment Standards.

The position will be paid at the equivalent of pro-rata of the MA SCHADS Award Level 6, Pay Point 1 at \$46.78 per hour. Some salary packaging options are available for employees.

MISSION STATEMENT

Through its objectives, policies and programs, Scarlet Alliance works to achieve equality, social, legal, political, cultural and economic justice for past and present sex workers in order for sex workers to be self-determining agents, building their own alliances and choosing where and how they live and work.

3. OBJECTS

The objects for which Scarlet Alliance is established are:

- (a) To promote the civil and human rights of past and present sex workers and to work toward ending all forms of discrimination against them;
- (b) To lobby for legal and administrative frameworks which do not discriminate against sex workers;
- (c) To challenge any government at any time when and where it implements legislation, regulations, rules, policies or law enforcement practices which are discriminatory and/or repressive to the rights and autonomy of sex workers;
- (d) To actively promote the right of all sex workers to work in whatever area of their chosen occupation, including street, brothel, escort, private and opportunistic work;
- (e) To actively work towards guaranteeing the right of all sex workers to optimum occupational health and safety provisions. This will promote conditions where safe sex

and general health knowledge can be converted to safe work practices. Furthermore, challenge any legislation, policy or process which does not so promote the rights of the worker;

(f) To strive to eradicate sex worker stereotypes and stigmatisation in the popular consciousness and to communicate the diversity of ideas, opinions and aspirations of past and present sex workers;

(g) To liaise with international sex worker rights groups in the development of regional and international networks, programs and objectives;

(h) To support sex workers and sex worker organisations to become more politically active;

(i) To enhance the capacity of sex workers to participate in advancing their rights and build networks & organisations;

(j) To gather and disseminate sex industry related information to members;

(k) To play an active role in Australia's response to HIV/AIDS, including supporting peer education and harm reduction strategies for sex workers;

(l) To provide training and education on issues relating to the Australian sex industry and the migration of sex workers into Australia; and

(m) To present up to date information on sex work issues at national and international forums.

These objects are undertaken in order to advance sex worker rights.