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General Member Position Description

The General Member (and Doubles, when they are stepping up as General Member) will be expected to:

- Attend regular teleconferences (times and frequency determined by the Executive)
- Attend 4 x 3 full-day face to face meetings in Sydney per year
- Attend 1 day pre-meeting and 4 day National Forum
- Participate in Executive E-list discussion and decision-making
- Participate in the creation, editing and/or approval of Scarlet Alliance documentation
- Contribute to decisions on the E-list - minimum 10 hours volunteer work per week

All Scarlet Alliance Executive Committee members are responsible for the governance of the organisation.

This includes contributing to:

- Strategic planning
- Strategic steering
- Providing financial oversight
- Risk management
- Delegations
- Organisational policies & procedures
- Managing conflicts of interest
- Complaint resolution
- External relationships, advocacy, representative & marketing