

Dear Members of Scarlet Alliance,

I am writing to you to provide formal notice of the upcoming Scarlet Alliance Annual General Meeting (AGM).

The AGM will be held on Wednesday 9 November during the National Forum (8-10 November) in Adelaide and all members are invited to attend.

## Scarlet Alliance Annual General Meeting

The AGM will be held at the same venue as the National Forum, in Adelaide. If you are planning on attending any part of the National Forum (Including the AGM) please contact the Scarlet Alliance office info [at] scarletalliance.org.au to find out how to RSVP.

(Please note- office hours are Tuesday-Friday 10am-6pm Sydney time)

The AGM will be held Wednesday 9 November, 10:00am

Only Scarlet Alliance members are invited to attend, including voting and non-voting members.

## Process of Nominating for Executive Committee, Spokesperson, Representative and Doubles to these roles

We encourage people who are interested in being a representative, spokesperson, executive committee member or double to nominate as during the AGM all current elected positions will be vacated. Below are links to the detailed descriptions for each position and contact information for incumbent representatives, spokespersons and executive committee members and doubles so that you can ask them any questions you may have.

- [President Role Description](#)
- [Vice President Role Description](#)
- [Treasurer Role Description](#)
- [Secretary Role Description](#)
- [General Member Role Description](#)
- [Executive Committee Double Role Description](#)
- [International Spokesperson Role Description](#)
- [Trans & Gender Diverse Representative Role Description](#)
- [Male Representative Role Description](#)

The various Scarlet Alliance leadership positions require different skills and levels of commitment. The outgoing leadership genuinely encourages you to contact them to talk if you are interested in joining the Scarlet Alliance leadership.

Members interested in nominating for elected governance and leadership roles will be invited to nominate prior to the end of the first day of the National Forum, Tuesday 8 November 6pm (Adelaide time). This will still allow for potential nominees to attend the governance session and ask questions they may have in person relating to the positions.

Nominees will be required to submit by email a short piece indicating what they could bring to a Scarlet Alliance leadership role (200 word maximum-any text over 200 words cannot be displayed), along with their nomination form (attached), to [members@scarletalliance.org.au](mailto:members@scarletalliance.org.au)

Nominations are now open.

Nominations close at 6pm, Tuesday 8 November -Adelaide time.

## Voting Process

To streamline the voting process, an online voting system will be utilised, opening at 11:00 pm on the first day of National Forum, and closing at 11:00 am, during the AGM on the second day. A laptop will be available at the National Forum to assist with this process.

The voting process will be overseen by the returning officers who will announce the results during the AGM at 11:30am.

This voting process provides for greater participation of our membership. It allows voting members not present at the AGM or National Forum to submit their vote online. It also allows members greater consideration in choosing the future leadership of Scarlet Alliance and provides delegates greater time to consult.

As specified in the constitution, delegates from member organisations are allowed one vote, as a delegate and not as an individual member. No proxy votes are permitted as per the constitution.

Voting will open at 11pm, Tuesday 8 November (Adelaide time)

Voting will close at 11am, Wednesday 9 November (Adelaide time)

## Pre-registration of AGM Motions

As previously advised, members have strongly recommended that voting members be given more time and information to make informed, evidence based decisions on motions raised at the AGM. Based on this feedback the Executive strongly encourage members to register any motions prior to the AGM to enable time for delegates from our member organisations and individual members to consult and gather evidence, and consider issues such as legal or financial implications arising from motions. This will allow for more informed decision making when voting. It will also enable delegates to be able to more meaningfully consult with and represent their organisation.

All motions put forward must be moved and seconded by voting members using the form attached

Voting members may email any motions they would like to register prior to the AGM to [members@scarletalliance.org.au](mailto:members@scarletalliance.org.au)

Pre-registration of AGM motions is now open

Pre-registration of AGM motions closes at 5pm, Monday 24 October

Please carefully consider whether motions you intend to register are, in fact appropriate to the AGM. Remember that there are several options for providing feedback or input into the organisation. If you have ideas about the work of Scarlet Alliance, have a concern or want to bring something to the attention of Scarlet Alliance, there are several options.

These include:

- Email to the president [president@scarletalliance.org.au](mailto:president@scarletalliance.org.au) Please note that for responses that need an executive committee decision there is a minimum two week turn around period.
- Contact the Scarlet Alliance office via phone, in writing or in person.

- Participate in membership surveys and consultation that are circulated to our membership through the Scarlet list and to member provided email addresses.
- Share information and help to build awareness and knowledge by sharing information on the Scarlet List.
- Make a complaint by emailing [complaints@scarletalliance.org.au](mailto:complaints@scarletalliance.org.au)

If you are thinking about registering a motion prior to the AGM it is a good idea to get in contact with the president first and/or talk it through with others, so you can consider other factors/implications/organisational capacity, or maybe there is something that can be done before the AGM.

Information about the AGM time and the wider National Forum timetable is now available on the Scarlet Alliance Website at

<http://www.scarletalliance.org.au/NationalForum2016/index.html/view>

A comprehensive Info Kit for the National Forum will be available to attendees.

Once again, if you are attending the AGM and/or National Forum please RSVP following instructions in the email sent out to membership, or if you are not a member or require the information to be resent- please contact info [at] scarletalliance.org.au to find out how to RSVP- as it will greatly assist with catering preparations.

Looking forward to seeing you in Adelaide soon!

**Jill Martin**

**Acting Secretary**

**On behalf of the Scarlet Alliance Executive Committee**

Please Note: following the constitutional changes made in 2012 it is required that all attendees to the AGM must be current Scarlet Alliance members (either non-voting/free membership or voting/paid membership). Membership forms to join or renew your membership can be found at: <http://www.scarletalliance.org.au/who/join/>