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13th October, 2015

Dear Members of Scarlet Alliance,

I am writing to you to provide formal notice of the upcoming Scarlet Alliance Annual General Meeting (AGM). The AGM will be held on Thursday 12 November during the National Forum (10-13 November) in Sydney and all members are invited to attend.

Scarlet Alliance Annual General Meeting

The AGM will be held at the same venue as the National Forum, in Sydney, details provided when you RSVP: <https://www.surveymonkey.com/r/WJLNSQR>

10:00am, Thursday 12 November

Only Scarlet Alliance members are invited to attend (this includes voting and non-voting members).

New Process for Nomination for Elected Leadership Positions

During the AGM all current elected positions will be vacated and we encourage people who are interested in being a representative, spokesperson, Executive Committee member or double (elected leadership positions) to nominate. The Governance Information sheet and a detailed position description for each governance, representative, spokesperson and double role can be found at <http://www.scarletalliance.org.au/events/2015nf>

The various Scarlet Alliance elected leadership positions require different skills and levels of commitment. The current elected leadership genuinely encourages you to contact them to talk if you are interested in joining the Scarlet Alliance leadership.

Members interested in nominating for elected leadership positions are now invited to nominate. Nominations will close at the end of the first day of the National Forum (10 November 6pm).

Nominees must be current Scarlet Alliance members (voting or non-voting) and nominations must be made and seconded by two other current Scarlet Alliance members (voting or non-voting).

Nominees will be required to submit by email a short statement indicating what they could bring to a Scarlet Alliance leadership role (200 word maximum-any text over 200 words cannot be displayed), along with their nomination form (attached) to members@scarletalliance.org.au

Nominations are now open and close at 6pm, Tuesday 10 November.

New Voting Process

The number of leadership and governance roles has increased it is no longer reasonable for returning officers to manage the size of the election using a paper-based model and within the time constraints of the AGM.

To address the feedback from returning officers and the National Forum evaluation an online voting system will be utilised this year. Voting will open at 9:00 am on the second day of National Forum, and close on midnight the same day. A laptop will be available at the National Forum to assist with this process.

The voting process will be overseen by the returning officers who will announce the results at the AGM.

This new voting process provides for greater participation of our membership. It allows voting members not present at the AGM or National Forum to submit their vote online. It also allows members greater time for consideration in choosing the future leadership of Scarlet Alliance and provides delegates greater time to consult.

As specified in the constitution:

- all voting members are allowed one vote
- delegates from member organisations are allowed one vote (as a delegate and not as an individual member)
- no proxy votes are permitted.

Voting will open at 9am, Wednesday 11 November

Voting will close at midnight, Wednesday 11 November

New Process for Pre-registration of AGM Motions

Our membership has strongly recommended that voting members be given more time and information to make informed, evidence based decisions on motions raised at the AGM. Based on this feedback the Executive strongly encourage members to register any motions prior to the AGM to enable time for delegates from our member organisations and individual members to consult and gather evidence, and consider issues such as legal or financial implications arising from motions. This will allow for more informed decision making when voting. It will also enable delegates to be able to more meaningfully consult with and represent their organisation.

Please carefully consider whether motions you intend to register are appropriate to the AGM, and align with the Scarlet Alliance strategic plan:

http://www.scarletalliance.org.au/library/stratplan_1417

Remember that there are several other options for providing feedback or input into the organisation. If you have ideas about the work of Scarlet Alliance, have a concern or want to bring something to the attention of Scarlet Alliance, options include:

- Email to the president **president@scarletalliance.org.au** Please note that for responses that need an executive committee decision there is a minimum two week turn around period.
- Participate in membership surveys and consultations that are circulated to our membership through the Scarlet list and to member-provided email addresses.

- Share information and help to build awareness and knowledge by sharing information on the Scarlet List.

If you are thinking about registering a motion prior to the AGM it is a good idea to talk it through with other members and/or contact the president (president@scarletalliance.org.au) to get another perspective about other factors, implications and organisational capacity.

All pre-registered motions put forward must be moved and seconded by voting members using the pre-registration of motions for AGM form (attached), and sent to members@scarletalliance.org.au

Pre-registration of AGM motions is now open

Pre-registration of AGM motions closes at 2pm, Friday 30 October

Information about the AGM time and the wider National Forum timetable will soon be available on the Scarlet Alliance Website at <http://www.scarletalliance.org.au/events/2015nf/>

A comprehensive Info Kit for the National Forum will be available to attendees.

Once again if you are attending the AGM and/or National Forum please RSVP at <https://www.surveymonkey.com/r/WJLNSQR> as it will greatly assist with catering preparations.

Looking forward to seeing you in Sydney soon!

Joanna Megan
Acting Secretary
On behalf of the Scarlet Alliance Executive Committee

Please Note: Following the constitutional changes made in 2012 it is required that all attendees to the AGM must be current Scarlet Alliance members (either non-voting/free membership or voting/paid membership). Membership forms to join or renew your membership can be found at: <http://www.scarletalliance.org.au/who/join/>